

# DR. BUU NYGREN PRESIDENT RICHELLE MONTOYA VICE PRESIDENT

The Navajo Nation | Yideeską́adi Nitsáhákees

January 11, 2023

NAVAJO TECHNOLOGY SERVICES P.O. BOX 576 WINDOW ROCK, ARIZONA 86515

ATTENTION: VERNON LIVINGSTON, PRESIDENT

REFERENCE: 164 Review 019656/Contract

Dear Vernon:

Attached please find your copy of the approved Contract (CO15802) with the Navajo Nation Fiscal Recovery Fund (FRF) Office. The contract has been awarded in the amount of \$14,782.09. The contract is effective December 1, 2022 and expires on September 30, 2023.

The above contract number must be referenced on all invoices, documents, and correspondence as it relates to this contract.

Should you have any questions, please contact Lisa Jymm at 928-309-5532.

Sincerely,

Jeremy Ben, Accounting Manager OOC – Contract Administration

xc: Lisa Jymm, Navajo Nation FRF Office Merlin Johnson, Contract Accounting/Navajo Nation Office of the Controller Contract Folder: CO15802

## FORM 1 (ADMINISTRATIVE PURPOSES ONLY)

## SERVICES CONTRACT BETWEEN THE NAVAJO NATION AND

	lavajo Technolo				_
	_	•		W-9 and Certificate of Insurance)	1
<u> </u>	O. Box 5/6 W	indow Rock, AZ 80 Consultant's physical a	5515 ddress, state and zip	code	-
		928-551-5555			
		Consultant's te	elephone number		
			CONTR	RACT NO:	
FOR THE PE	RIOD:	BEGINNING D	ecember 1, 20	22	
		ENDING Ser	ptember 30, 2	023	
<b>PAYMENTS</b>	TO BE MADE				
•		Account: K211501		_Consulting Fees:	\$ 13,728.40
		Account: K211501	_NN Tax	Tax:	\$ 823.70
		Account: K211501	Shipping	_Shipping: _	\$ 229.99
		Account:		_Non Capital Equipment:	
		Account:		_Tax:	
		Account:	-	_	
		Account:	<u>-</u>	_Software Support:	
		Account:		_Tax: _	
		Account:		_Consulting Fees:	
		Account:	<u>-</u>	_Tax: _	
		Account:	<u>-</u>	_Supplies: _	
		Account:		_Tax:	
		Account:		Training:	
		Account:	-	_Tax: _	
		Account:	<b>-</b>	_Travel: _	
TOTAL PAY	MENTS ON T	HIS CONTRACT	NOT TO EXC	EED: \$	
UNDER THE	E TERMS AND	CONDITIONS OF	UTLINED IN	<u></u>	\$ 14,782.09
	ATTACHMENT B	<ul><li>Mutual Promises and A</li><li>Scope of Work</li><li>Consultant's Additiona</li></ul>		itions	
EXHIBITS:	EXHIBIT B -	Accounting Codes Consultant Creder Certificate of Insu	itials		
Employer's L	dentification No	47 210/750			
or	ichtification ino	••		this number must ma	tch Form W-9

Consultant's Social Security No.:

#### **ATTACHMENT A- Mutual Promises and Agreements**

This Services Contract ("Contract") is made and entered into by and between the Navajo Nation, hereinafter called the "NATION" and Navajo Technology Services \_\_\_\_\_\_\_, hereinafter called the "CONSULTANT." Collectively, the NATION and the CONSULTANT are the "PARTIES." The PARTIES agree as follows:

- 1. <u>Contract Term</u>. The NATION agrees to use the non-exclusive services of the CONSULTANT beginning <u>December 1, 2022</u>, and ending <u>September 30, 2023</u>.
- Scope of Work. The CONSULTANT agrees to perform the services described in ATTACHMENT
  B Scope of Work ("Scope of Work"). Any changes to the Scope of Work must be agreed to by the
  PARTIES through a formal Modification of the Contract pursuant to Paragraph 13 below.
- 3. <u>Compensation</u>. The NATION agrees to compensate the CONSULTANT for services performed under this Contract by paying a sum not to exceed \$ 14782.09 \_\_\_\_, as per EXHIBIT A Accounting Codes and Budget, to include the Navajo Nation and local government sales tax amounts described in Paragraph 18, below, for work performed within the territorial jurisdiction of the NATION.
- 4. <u>Authorized Representative</u>. The CONSULTANT shall work with the <u>NN Broadband Office</u> (Contracting Program), and its Authorized Representative, Sonia Nez, Department Manager, in the performance of work or services under this Contract. No payment shall be made unless said Authorized Representative approves the work performed or services provided under this Contract and has approved the invoice(s) submitted by the CONSULTANT. Only the Authorized Representative or someone formally delegated by the Authorized Representative may assign tasks under the Scope of Work. All invoiced expenditures must be supported by receipts.
- 5. <u>Contract Number</u>. Contract Number C-\_\_\_\_\_ shall cover this Contract, and reference to this number shall be made on all invoices submitted by the CONSULTANT to the NATION for payment.
- 6. <u>Availability of Funds</u>. The liability of the NATION under this Contract is contingent upon the availability of funds. Pursuant to 2 N.N.C. §223(B), all contracts shall have sufficient funds available to perform the services under the Contract.
- 7. <u>Travel Expenses</u>. The PARTIES recognize that the CONSULTANT may incur reasonable travel expenses in connection with providing services to the NATION. For said travel expenses to be eligible for reimbursement hereunder, the Authorized Representative must approve the travel in writing before said expenses are incurred.
- 8. Consultant is an Independent Contractor. Neither CONSULTANT nor its employees are, or shall be deemed, NATION employees. In its capacity as an independent contractor, CONSULTANT agrees and represents, and the NATION agrees, that CONSULTANT: (a) has the sole right to control and direct the means, manner, and method by which the services will be performed; (b) shall utilize its own employees, facilities, equipment, tools, and supplies in performing the services; (c) is not eligible to participate in, and is not eligible for coverage under any NATION employee benefit plans or offerings; and (d) is free to make its services available to third parties. Nothing in this Contract shall be construed to create any agency or employment relationship between CONSULTANT or any of its employees and the NATION. Neither Party shall have any right, power, or authority to assume, create, or incur any expense, liability, or obligation, express or implied, on behalf of the other. The

CONSULTANT is responsible for payment of all taxes related to this Contract, and except as otherwise provided in Section 18 below, the NATION is not responsible for withholding, and shall not withhold, income taxes, FICA, unemployment taxes, or other taxes of any kind from any payment it owes to CONSULTANT, nor shall the NATION be responsible for remitting the employer's share of employment taxes to federal or state governments.

- 9. The Nation's Ownership of Work Product. The product(s) and title of the CONSULTANT'S work and services under this Contract shall be and will remain the property of the NATION. The NATION may use the work product for any purpose without prior approval or additional payment.
- 10. The Nation's Right to Inspect Place of Business and to Inspect and Audit Books and Records. The CONSULTANT agrees that the NATION may, at reasonable times, inspect the part of the plant or place of business of the CONSULTANT that is related to the performance of this Contract; and CONSULTANT further agrees that the NATION may, at reasonable times and places, inspect and audit the CONSULTANT'S books and records to the extent that such books and records relate to the performance of this Contract. The CONSULTANT shall maintain such books and records, and such books and records of any Subcontractor, for at least five (5) years from the date of final payment under this Contract. Further, CONSULTANT agrees to include in any Subcontractor agreement related to this Contract, provisions that the Subcontractor agrees (a) that the NATION may, at reasonable times, inspect the part of the plant or place of business of the Subcontractor that is related to the performance of this Contract; (b) that the NATION may, at reasonable times and places, inspect and audit the Subcontractor's books and records to the extent that such books and records relate to the performance of this Contract; and (c) that the Subcontractor shall maintain its books and records related to the performance of this Contract for at least five (5) years from the date of the CONSULTANT'S final payment under this Contract.
- 11. <u>Contact Information; Final Invoice</u>. Copies of all correspondence, reports, and invoices under this Contract shall be furnished to:

Insert the NATION'S and the CONSULTANT'S contact and contact information:

Navajo Broadband Office	Navajo Technology Services
Attention: Sonia Nez	Attention: Vernon Livingston
PO Box 9000	P.O. Box 576
Window Rock AZ 86515	Window Rock, AZ 86515
928-871-6311	928-551-5555

**NOTE**: The final invoice will be due within thirty (30) days after the Contract ends.

- 12. <u>Indemnification</u>. The CONSULTANT agrees to hold harmless and indemnify the NATION against any and all losses, costs, damages, claims, accident or injury to person or property including death, attorneys' fees, expenses, and other liability whatsoever (collectively, "Claims"), arising under, related to, or in connection with this Contract, except to the extent such Claims are directly caused by the gross negligence or wanton and willful conduct of the NATION or to the extent they result from the negligence of NATION officials or employees as provided for and in accordance with 1 N.N.C. §§551 et seq.
- 13. <u>Modifications</u>. Any modifications to this Contract shall be made only by written amendment, signed and executed by all parties to this Contract. If a cost-based selection method, such as the submission and evaluation of bids, was used to procure this Contract, any amendment to increase this Contract that exceeds twenty percent (20%) of the original accepted bid amount shall be handled pursuant to 2 N.N.C. §223(F).

- 14. <u>Disputes; No Waiver of Sovereign Immunity</u>. Any and all disputes arising under, related to, or in connection with this Contract will be resolved first through negotiation between the **PARTIES** under the laws of the **NATION**. If negotiation does not resolve the dispute, the **NATION** may pursue legal action. Nothing herein shall be construed as a waiver of the **NATION**'S sovereign immunity.
- 15. <u>Termination</u>. The NATION may terminate this Contract at any time upon ten (10) days advance written notice to the CONSULTANT, in the event that: (a) the NATION, in its sole discretion, determines the CONSULTANT'S work or services provided are not satisfactory; (b) the CONSULTANT fails to submit reports and other documents as requested by the NATION within defined time schedules to the satisfaction of the NATION; (c) the CONSULTANT fails to submit verification of invoices to the NATION for payment to the satisfaction of the NATION; (d) the CONSULTANT is in breach of any material term or condition of this Contract; or (e) funds are not appropriated or otherwise made available to support continuation of this Contract.
- 16. Applicable Law and Jurisdiction. The CONSULTANT shall comply with all Navajo Nation laws, as they may be amended from time to time, including, but not limited to, the Navajo Business and Procurement Act, 12 N.N.C. §§1501 et seq., the Navajo Preference in Employment Act, 15 N.N.C. §§601 et seq., the Navajo Nation Business Opportunity Act, 5 N.N.C. §§201 et seq., the Navajo Nation Corporation Act, 5 N.N.C. §§3101 et seq., the Navajo Nation Limited Liability Company Act, 5 N.N.C. §§3600 et seq., and the Navajo Uniform Commercial Code, 5A N.N.C. §§1-101 et seq., and applicable regulations. The CONSULTANT agrees to be subject to the jurisdiction of Navajo Nation courts and tribunals.
- 17. <u>Pre-Contract Costs</u>. Costs incurred before the finalization of this Contract deemed reasonable, allowable, and allocable to performance of the Contract as agreed to by the **PARTIES** may be paid under this Contract.
- 18. Navajo Nation Taxes. The CONSULTANT shall comply with all applicable Navajo Nation tax laws under Title 24 of the Navajo Nation Code and corresponding regulations. The CONSULTANT is subject to and shall be liable for payment of the Navajo Nation Sales Tax, at the prevailing rate, on gross receipts for all work performed within the territorial jurisdiction of the Navajo Nation pursuant to 24 N.N.C. §§601 et seq., and the Navajo Nation Sales Tax Regulations §§6.101 et seq., as amended from time to time, except that work performed within the To'Nanees'Dizi Local Government ("Tuba City Chapter") or the Kayenta Township is subject to their respective local sales taxes as amended from time to time. In addition to being subject to Navajo Nation Sales Tax, the CONSULTANT is subject to local sales tax on gross receipts for all work performed within a governance-certified chapter that imposes a local sales tax pursuant to a duly enacted local tax ordinance and the Uniform Local Tax Code, 24 N.N.C. §§150 et seq.

The CONSULTANT shall segregate, on each invoice, the work performed within and outside the territorial jurisdiction of the Navajo Nation, and within and outside the jurisdictions of governance-certified chapters that impose a local sales tax. The NATION shall withhold from each payment to the CONSULTANT the applicable Navajo Nation Sales Tax and/or local sales tax due from the total invoice amount associated with work performed within the Navajo Nation and/or within governance-certified chapters that impose a local sales tax (excluding Tuba City Chapter and Kayenta Township). The amount withheld reflects the Navajo Nation Sales Tax and/or local sales tax due on such invoice amounts. The NATION shall transfer the withheld amount to the Office of the Navajo Tax Commission as payment of the Navajo Nation Sales Tax and/or local sales tax on behalf of the CONSULTANT. The CONSULTANT will then indicate on the quarterly tax return or returns required for the Navajo Nation Sales Tax and/or local sales tax that this amount

has been previously withheld and paid to the Office of the Navajo Tax Commission. It is hereby acknowledged that the **NATION** withholding amounts pursuant to this section in no way removes responsibility from the **CONSULTANT** as a taxpayer for timely filing of tax returns and timely payment of any other amounts, which may be owed for taxes.

The CONSULTANT is subject to the Tuba City Chapter Sales Tax on gross receipts for all work performed within the Tuba City Chapter pursuant to the To'Nanees'Dizi Local Government Tax Code, as may be amended from time to time, and shall pay the sales tax directly to the Tuba City Chapter. The CONSULTANT is subject to the Kayenta Township Sales Tax on gross receipts for all work performed within the Kayenta Township pursuant to the Kayenta Township Tax Ordinances, as may be amended from time to time, and shall pay the sales tax directly to the Kayenta Township. The NATION shall not withhold this portion of the tax that is directly payable to Tuba City Chapter or Kayenta Township.

The CONSULTANT is solely responsible for the payment of all applicable taxes.

- 19. Consultant Debarment; Suspension. If the CONSULTANT in its present form or any other identifiable capacity as an individual, business corporation, partnership or other entity is deemed ineligible, debarred, or suspended pursuant to the Navajo Business and Procurement Act, 12 N.N.C. §§1501, et seq. or the Navajo Nation Procurement Act, 12 N.N.C. §§301, et seq., the CONSULTANT is not legally able to enter into this Contract, and this Contract shall be null and void unless the factors that warranted the ineligibility, debarment or suspension have been sufficiently addressed as provided by applicable Navajo Nation laws.
- 20. <u>Insurance Coverage</u>. The CONSULTANT shall obtain and maintain adequate insurance coverage as recommended and verified by the Navajo Nation Risk Management Program ("RMP") for the entire term of the Contract. The insurance coverage shall name the NATION as an additional insured as specified by the RMP, and the CONSULTANT shall notify the contracting program and the RMP, c/o The Navajo Nation, P.O. Box 1690, Window Rock, Arizona 86515 within five days of any change in the insurance policy. Proof of such insurance is attached as Exhibit C Certificate of Insurance, which is made part of this Contract. The failure to fully comply with this provision shall render this Contract null and void.
- 21. <u>Conflicting and Additional Terms</u>. Any additional terms and conditions of the CONSULTANT are attached hereto and incorporated into this Contract, provided however that in the event of any conflict between the terms and conditions of this Contract and any of the CONSULTANT'S additional terms and conditions, the terms and conditions of this Contract shall control and govern. Any additional terms and conditions not attached to this Contract shall have no force or effect.

SIGNATURES OF THE CONTRACT

Navajo Technology Services
P.O. Box 576

Window Rock AZ 86515

For The Navajo Nation:

Branch Chief
The Navajo Nation

Post Office Box 9000

Window Rock, Arizona 86515

#### ATTACHMENT B – Scope of Work (include timeframe)

Navajo Technology Services
P.O. Box 576
Window Rock AZ 86515
928-551-5555

#### NAVAJO BROADBAND OFFICE

Camera Install





Proposal Prepared by

Vernon Livingston, President

VL@navajo-msp.com

58 Highway 265, Suite 11B Window Rock, AZ 86515-0576

Office: 928-871-2868 Fax: 928-871-2871

Priority 1 – 1021-8792 DUNS – 117087660 ERATE SPIN - 143053134



PO Box 576, Window Rock, AZ 86515 www.navajotechnologyservices.com (928) 871-2871

Page

#### NTS Professional Services (SOW)

- 1. Camera Installation
- 2. Cabling 16 drops

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Camera Installation 1 | Page

PO Box 576, Window Rock, AZ 86515 www.navajotechnologyservices.com (928) 871-2871

#### **NTS Professional Services (SOW)**

Location: Navajo Broadband Office

1575 DState Hwy 264, Tse Bonito NM, 87301

Number of Cameras: 4

Number of Access Controls: 1

#### 1. Camera Installation and Cabling

Exterior Outdoor Fisheye Camera - East side of Building - Facing East

Includes cabling, mounting, termination, configuration, testing and maintenance.

Exterior Outdoor Fisheye Camera - West side of Building - Facing West

Includes cabling, mounting, termination, configuration, testing and maintenance.

Outdoor Camera - Facing Front entrance

Includes cabling, mounting, termination, configuration, testing and maintenance.

Outdoor Camera - Facing Rear Entrance

Includes cabling, mounting, termination, configuration, testing and maintenance. Access Door Control – Installation on entrance door, shared between Broadband office and Subway for share bathroom access.

Includes cabling, mounting, termination, configuration, testing and maintenance. Ubiquiti POE switch will be utilized to power all POE Verkada IP Cameras and access control equipment. Install and configure.

#### 2. Cat6 Cabling

Proper placement of Cabling equipment and hardware installation.

Cable Management and Cable drop installations.

Install Wall Jacks for 16 workstation drops. Utilizing the following hardware, Cat6 Cabling, jhooks, Velcro straps, keystone jacks and gangs.

Camera Installation 2 | Page

#### EXHIBIT A - Accounting Codes and Budget

FIRM NAME	Navajo Technol	ogy Services	
ADDRESS	P.O. Box 576		
	Window Rock	, AZ 86515	
TELEPHONE NO.	928-551-555		
	<u>A</u>	CCOUNTING CODES	
Account Number			Item Totals
K2 <u>11501</u> -	4210	Non-Cap Furniture & Equipment	\$ 6,686.88
<u>K211501</u> -	4230	Non-Cap Computer & Equipment	\$ 219.00
<u>K211501</u> -	4420	General Operating Supplies	\$ 622.52
<u>K211501</u> -	4440	Non-Cap Computer Software	\$4,201.00
<u>K211501</u> -	4450	Postage, Courier, Shipping	\$ 229.99
<u>K211501</u> -	6530	Consulting Fees	\$ 1,999.00
K211501 -	4210	NN Taxes	\$ 823.70
<u> </u>			
<u> </u>			
-			
-			
-			
	<del></del>		
	TOTAL CONSU	JLTANT FEES AND EXPENSES: \$	\$ 14,782.09
ATTACH A DET	AILED BUDGET 1	TO THIS EXHIBIT A USING THE FO	RMULAS BELOW.
The detailed bud	get total must match	the totals above and the totals on Page 1 of	the Contract.
	-Cost Estimate-Fees	3	
	·	400 house angita 1122 92 samota/fastha Navaia N	ation.
per hour x	work nours (	400 hours onsite, 1122.82 remote) for the Navajo Na	ation:
	6 % Nava	jo Nation tax on fees for work within the Navajo Na	ation:
			\$ 0.00
-Cos	t Estimate-Expenses		
	<u>_</u> <u>_</u>		
		Airfare, per diam, rental car, and travel exp	oense:
		terials, supplies, and goods: AutoCAD NICET Drav	
		Total Expenses/Fo	
		10th Importation 1	<del></del>

#### Navajo Technology Services, Incorporated PO Box 576 Window Rock, AZ 86515 US +1 9285515555 vl@navajo-msp.com www.navajo-msp.com

### Quote 1333 NNBBO LightVolt.



ADDRESS
Navajo Nation Fiscal Recovery
Fund
C/O Shirlene Johnson
1575D State HWYH 264
Tse Bonito, NM 87319

SHIP TO NN Property WHSE C/O NNBBO SNEZ Navajo Route 12 Ft Defiance, AZ 86504

DATE 07/12/2022

TOTAL **\$14,782.09** 

DATE 11/30/2022

#### **TERMS**

Net 30

DESCRIPTION	QTY	RATE	AMOUNT
CM41-30E-HW CM41-E Outdoor Mini Dome Camera, 128GB, 30 Days Max	2	669.00	1,338.00T
CF81-30E-HW CF81-E Outdoor Fisheye Camera, 512GB, 30 Days Max	2	1,329.00	2,658.00T
ACC-MNT-3 L-Bracket Mount	2	89.00	178.00T
LIC-4Y Camera License	4	659.00	2,636.00T
AD32-HW AD32 Multi-format Card Reader	4	199.00	796.00T
AC41-HW AC41 4 Door Controller	1	1,259.00	1,259.00T
LIC-AC-4Y Door License	1	769.00	769.00T
Tripp Lite 12U Wall Mount Rack Enclosure Server Cabinet Side Mount Wallmount - Rack - cabinet - wall mountable - black - 12U - 19"	1	749.00	749.00T
Cable Matters UL Listed Rackmount or Wall Mount 48 Port Network Patch Panel (Cat6 Patch Panel / RJ45 Patch Panel)	1	89.00	89.00T
Ubiquiti UniFi Switch Lite 8 PoE   8-Port Gigabit Switch with 4 PoE+ 802.3at Ports (USW-Lite-8-PoE)	1	219.00	219.00T
CAT6 Ethernet Cable, 1000ft, 23AWG Solid Bare Copper, Unshielded Twisted Pairs(UTP), 550MHz, ETL Listed &CMR Riser Rated, Indoor, Bulk Ethernet Cable, Pull Box -Blue	2	219.00	438.00T
Keystone jacks, 2 Port Wall Plate, 2 Gang 16 Drops	16	14.99	239.84T
2 in. J Hook Cable Support	45	3.69	166.05T
4' x 4' Communication Board	1	49.00	49.00T
Cat 6 Ethernet Cable 1.5 ft 18-Inch	48	1.99	95.52T
1' x 2" Conduit and Bracket	1	49.99	49.99T
Installation	1	1,999.00	1,999.00T

 Navajo Priority 1 Vendor - 1021-8792
 SUBTOTAL
 13,728.40

 DUNS: 117087660
 TAX
 823.70

 AZ Entity ID: 1992554 AZ CC
 SHIPPING
 229.99

 ERate SPIN: 143053134
 TOTAL
 \$14,782.09

 Delays can be expected due to COVID-19
 \$14,782.09

THANK YOU.

Accepted By

Accepted Date

#### **EXHIBIT B - Consultant Credentials**

Navajo Technology Services	
P.O. Box 576	
Window Rock AZ 86515	
928-551-5555	
	P.O. Box 576 Window Rock AZ 86515

#### FOR INTERNAL GUIDANCE ONLY - Include in this section:

- 1. Consultant's current resume. If Consultant is a firm, use the resume of the primary responsible party,
- 2. Signed Navajo Nation Certification Regarding Debarment and Suspension,
- 3. Completed and signed W-9 Form, and
- 4. Any other credentials that are relevant to the work in this contract.



WWW.NAVAJOTECHNOLOGYSERVICES.COM

#### **BUSINESS OVERVIEW**

Small Business Minority Business Navajo Owned Business Navajo Priority 1 Certified

NN PRIORITY 1 - 1021-8792 UEID: JLRCWELZ56E8 SPIN ID: 143053134

#### NAICS CODES

334111 541513 334118 541990 423430 611420 541511 811212 541512 811213

#### **PARTNERSHIPS**

HP
DELL
LENOVO
ADOBE
VERKADA
ZOOM
ZORO PRODUCTS
FORTINET
SUMMIT RS, INC
EMSISOFT

#### CONTACT INFO

#### ADDRESS:

Highway 264 & Route 12 Suite 11B – PMB 576 Window Rock, AZ 86515

(928) 871-2871

INFOenavajo-msp.com

## **CAPABILITY STATEMENT**

#### **EXECUTIVE SUMMARY**

Navajo Technology Services (NTS) is a technology managed services provider in the areas of Information Technology, Highway, Telecommunications and Health Technology. NTS can manage all of your technology needs in the areas of computers, servers, hand-held devices, communication equipment, highway equipment and personal protective equipment. NTS not only resales hardware (infrastructure) but, can also manage, troubleshoot, and install the equipment. NTS can provide training and consulting as a service to meet your needs.

#### **SERVICES & SOLUTIONS**

- IT network & infrastructure assessment
- IT Refresh for computers & servers
- PPE Reseller
- IT Equipment and Peripherals Reseller
- Utility Hardware Reseller

- Cost Estimations for Equipment
- Project Management
- · Broadband Consulting
- Local Navajo Nation On-Call Desktop & Laptop Services
- Category 2 Service Provider
- Internet Service Provider

#### **KEY DIFFERENATIONS**

- 12 years of Information Technology Experience
- Strong past performance
- Clear pricing and multi-vendor relationships to control cost
- Focused on Information Technology inclusion.
- Tribal Knowledge of Procurement and Processes

#### **CLIENTS**

#### **GOV'T CLIENTS**

I.H.S. ALASKA I.H.S. SOUTH DAKOTA

#### NON GOVERNMENT

HTE REALTY
EB CONSULTING
MCCABE CPA GROUP

#### TRIBAL CLIENTS

NN DEPARTMENT OF TRANSPORTATION NN DEPARTMENT OF PUBLIC SAFETY NN OFFICE OF LEGISLATIVE SERVICES NAVAJO HOUSING AUTHORITY NAVAJO TRIBAL UTILITY AUTHORITY NAVAJO CHAPTER HOUSES

#### **School Institution Clients**

St. Michaels Special Education

St. Michaels Indian School

## THE NAVAJO NATION



#### JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT

September 27, 2022

BRD-22-0417 Vernon Livingston Navajo Technology Services, Inc. P.O. Box 594 Window Rock, AZ 86515

Dear Mr. Livingston:

Thank you for your letter wherein you applied for certification with the Navajo Business Opportunity Program under the Business Regulatory Department. The Business Regulatory Department has determined that your company has met all criteria to qualify for Navajo Business Preference.

Your company is hereby certified as a 100% Navajo/Indian-owned firm, as *Priority #1* in the specialize area(s) of *Professional Services – Provide Technology Managed Professional Services consulting (Setup, Installation Maintenance) for all your I.T. needs. Areas of knowledge include telecommunication technology, transportation technology, health technology, and other technologies. Setup and Installation of Software(s) and training.* Your assigned Certification Number is <u>0922-8792</u> effective October 1, 2022 and expiring on September 30, 2023. Please be aware that your business preference applies only to your specialized area(s).

In order to retain valid certification or recertification eligibility, you are hereby required by the Business Regulatory Department to provide detailed and accurate information disclosing any and all changes in the Entity's financial, organizational and/or operational status as previously disclosed to the Business Regulatory Department, including ownership, location, management, control or any other business affairs which may affect your business' eligibility for certification or recertification for any Navajo Business Preference Priority.

If you have any questions, please contact the Business Regulatory Department at (928) 871-6714 or you may also email me @ mkcheromiah@navajo-nsn.gov.

Sincerely,

Notah C. Silversmith, Department Manager I

**Business Regulatory Department** 

DIVISION OF ECONOMIC DEVELOPMENT

cc:BRD/DED

The Navajo Nation



Contract and Purchase Certification Certificate of Eligibility

Certificate No. 0922-8792



NAVAJO TECHNOLOGY SERVICES INC. - PROFESSIONAL SERVICES - Provide Technology Managed Professional Services consulting (Setup, Installation Maintenance) for all your I.T. needs. Areas of knowledge include telecommunication technology, transportation technology, health technology, and other technologies. Setup and Installtion of Software(s) and training.

Priority No. \_\_\_\_\_1

#### TO ALL PERSONS DOING BUSINESS ON THE NAVAJO NATION:

The above named entity is hereby certified, in accordance with the Navajo Business Opportunity Act, Title 5, Chapter 2, § 204 (A) (1) & (2), as a Navajo or Indian Owned Business and being duly certified with this Office, shall be afforded all economic opportunities pursuant to the Navajo Nation Council Resolution CAP-37-02.

A certified business entity is one owned by an Enrolled Member of the Navajo/Other Indian Tribe and is at least 51% or more Navajo/Indian owned and controlled.

ONE HUNDRED (100%)

PERCENTAGE OF BUSINESS OWNERSHIP

10/1/2022

DATE OF CERTIFICATION

Business Regulatory Department
Division of Economic Development

9/30/2023

**EXPIRATION DATE** 

#### NAVAJO NATION CERTIFICATION

#### Regarding Debarment, Suspension, and **Contracting Eligibility**

- 1. Applicant entity acknowledges that to the best of its knowledge that the Applicant entity, either in its present form or in any identifiable capacity, has not, in accordance with 12 N.N.C. § 361:
  - A. Been convicted of the commission of criminal offenses incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of any such contract or subcontract;
  - B. Been convicted of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or other offenses indicating a lack of business integrity or honesty, which currently, seriously, and directly affect responsibility as a Navajo Nation contractor;
  - C. Been convicted under antitrust statutes arising out of the submission of bids or proposals;
  - D. Violated contract provisions, including:
    - i. Deliberate failure, without good cause, to perform in accordance with the contract specifications or within the time limit provided in the contract,
    - ii. A recent record of failure to perform or of unsatisfactory performance with the terms of any contract, or
  - iii. Any other cause so serious and compelling as to affect responsibility as a Navajo Nation contractor, including debarment by another governmental entity.
- 2. Applicant acknowledges that if the Navajo Nation determines that the executed Certification provided herein is untrue or not wholly accurate, it shall be grounds for the Navajo Nation to terminate the contract and pursue other legal remedies, at the Navajo Nation's discretion.
- 3. Applicant certifies to the best of its knowledge that it is eligible to do business with the

Navajo Nation, in its present form or in any other identifiable capacity, pursuant to 12 N.N.C. § 1501 and 5 N.N.C. § 301. Applicant also acknowledges that per 12 N.N.C. § 1505, it will not be eligible to contract with the Navajo Nation if deemed ineligible by the appropriate department or entity of the Navajo Nation which receives the Applicant's request for consideration for a business opportunity.

Vernon Livingston	
Applicant Name	-
58 Highway 264	
Applicant Address	_
Suite 11B - PMB 576	
Applicant Address	
Window Rock AZ 86515	

**Applicant Address** 

August 22, 2022

Vernon Livingston

Name of individual signing on Applicant's behalf (print)

President, Managing Member

Title of individual signing on Applicant's behalf

Vernor Finingstor
Signature of individual signing on Applicant's behalf

# Form (Rev. October 2018) Department of the Treasury Internal Revenue Service

#### Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

	A Name of the second of the se												
	Name (as shown on your income tax return). Name is required on this line; do	o not leave this line blank.											
	Vernon Livingston 2 Business name/disregarded entity name, if different from above												
69	Navajo Technology Services												
page	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.									4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):			
e. ns on	☐ Individual/sole proprietor or ☐ C Corporation ☑ S Corporation single-member LLC	E	xemp	ot pay	ee c	ode (i	t any	)					
typ	Limited liability company. Enter the tax classification (C=C corporation, S	=S corporation, P=Partner	rship) ▶									-	
Print or type. Specific Instructions on										FAT	CA re	por	ting
eci	☐ Other (see instructions) ▶					(A	pplies	to acco	unts i	naintain	ed out	side l	he U.S.)
Sp	5 Address (number, street, and apt. or suite no.) See instructions.		Requeste	er's	name	anc	add	ress	(opt	onal)			
See	PO Box 576												
0,	6 City, state, and ZIP code												
	Window Rock, AZ 86515												
	7 List account number(s) here (optional)												
Managemen													
Par				Cor	aial aa		in. n	. mah	-				
	your TIN in the appropriate box. The TIN provided must match the nam p withholding. For individuals, this is generally your social security num		L	500	cial se	Cui	ity n	umbe	er		_	_	
	nt alien, sole proprietor, or disregarded entity, see the instructions for		0, 4	-			-			-		1	4
	s, it is your employer identification number (EIN). If you do not have a r	number, see How to ge					L						
TIN, la			Г	or ===	-1	- 1-1						_	
	If the account is in more than one name, see the instructions for line 1	. Also see What Name	and [	EM	ploye	ria	entin	catio	n n	umbe	r		
Numb	er To Give the Requester for guidelines on whose number to enter.			4	7	_	3	1	2	6	7	5	9
	III Continue View												
Par					-		-				-		
	penalties of perjury, I certify that:									-1			
2. I an Ser	number shown on this form is my correct taxpayer identification numl not subject to backup withholding because: (a) I am exempt from bac vice (IRS) that I am subject to backup withholding as a result of a failur onger subject to backup withholding; and	ckup withholding, or (b	) I have no	ot b	been r	not	fied	by th	he I	ntern	al Re	tha	nue at I am
	a U.S. citizen or other U.S. person (defined below); and												
	FATCA code(s) entered on this form (if any) indicating that I am exemp	nt from FATCA reportir	n is corre	ect									
	cation instructions. You must cross out item 2 above if you have been no	Carrier of the Control of the Contro				nier	t to	hark	י מווי	withh	oldin	a h	ecause
you ha	ve failed to report all interest and dividends on your tax return. For real es ition or abandonment of secured property, cancellation of debt, contributi han interest and dividends, you are not required to sign the certification, by	tate transactions, item 2 ons to an individual retir	does not rement arr	ap	ply. F	or r	norto	gage and	inte	rest perally	paid,	me	nts
Sign Here	Signature of U.S. person ▶ Venny Jung ton		Date ▶	1	13/2	20.	22						
Gei	neral Instructions	Form 1099-DIV (di funds)	vidends, i	inc	luding	th	ose	from	sto	cks	or m	utu	al
Section noted.	n references are to the Internal Revenue Code unless otherwise	Form 1099-MISC (proceeds)	(various ty	ype	es of i	nco	me,	prize	es,	awar	ds, c	r g	ross
related	e developments. For the latest information about developments d to Form W-9 and its instructions, such as legislation enacted	Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)											
after t	ney were published, go to www.irs.gov/FormW9.	• Form 1099-S (prod	ceeds from	m r	eal es	tat	e tra	nsac	ction	18)			
Pur	pose of Form	<ul> <li>Form 1099-K (mer</li> </ul>	chant car	d a	and th	ird	part	y net	two	rk tra	nsa	ctio	ns)
inform	ividual or entity (Form W-9 requester) who is required to file an ation return with the IRS must obtain your correct taxpayer	<ul> <li>Form 1098 (home 1098-T (tuition)</li> </ul>	mortgage	e in	terest	), 1	098-	-E (st	tude	ent lo	an ir	nter	est),
	ication number (TIN) which may be your social security number	<ul> <li>Form 1099-C (can</li> </ul>	celed deb	ot)									
	individual taxpayer identification number (ITIN), adoption ver identification number (ATIN), or employer identification number	<ul> <li>Form 1099-A (acqu</li> </ul>	uisition or	ab	andor	nme	ent o	f sec	cure	d pro	pert	y)	
(EIN), amou	to report on an information return the amount paid to you, or other nt reportable on an information return. Examples of information	Use Form W-9 on alien), to provide you				. pe	erso	n (inc	clud	ing a	resi	der	nt
	s include, but are not limited to, the following. n 1099-INT (interest earned or paid)	If you do not retur be subject to backup later.											

#### **EXHIBIT C - Certificate of Insurance**

 FIRM NAME
 Navajo Technology Services

 ADDRESS
 P.O. Box 576

 Window Rock AZ 86515
 Window Rock AZ 86515

#### FOR INTERNAL GUIDANCE ONLY - Include in this section:

- 1. The Consultant's Certificate(s) of Insurance, and
- 2. The Risk Management Program's (RMP) signed Memorandum which indicates that this particular Certificate of Insurance meets RMP's minimum insurance requirements.

## THE NAVAJO NATION

JONATHAN NEZ | PRESIDENT

MYRON LIZER | VICE PRESIDENT



#### MEMORANDUM

TO

Sonia A. Nez, Department Manager

Navajo Nation Broadband Office

FROM:

SHIPL

Shawnevan Dale, Program Supervisor II

Risk Management Program

DATE:

October 27, 2022

SUBJECT: INSURANCE MINIMUMS – Doc. No. 019656 – Navajo Technology Services, LLC.

Our office is in receipt of the above document for review. Review focused primarily on the Service Contract and certificate of insurance provided. After further review, the Risk Management Program (NNRMP) has the following comments:

- 1. The Navajo Nation requires the following minimum insurance requirements:
  - a. Errors and Omissions coverage with minimum limits of \$1,000,000 per occurrence, \$2,000,000 aggregate;
  - b. Commercial General Liability coverage, ISO CG 0001 Form or equivalent with minimum limits of \$1,000,000 per occurrence, \$2,000,000 aggregate;
  - c. Auto Liability minimum limit of \$1,000,000 per accident and should include non-owned autos;
  - d. Workers' Compensation coverage with statutory benefits and Employers Liability coverage with minimum limits of \$1,000,000/\$1,000,000.
  - e. The Navajo Nation shall be named as additional insured for general and auto liability coverages only.
- 2. All coverages should include a waiver of subrogation. All coverages should be primary and the Navajo Nation's coverage non-contributory.
- 3. The contractor *has met* the minimum insurance requirements.

If you have any questions, please feel free to contact me at extension 6335.

cc: Arita M. Yazzie, Advocate, Department of Justice





#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/16/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

3			
PRODUCER		NAME: Chubb Customer Service Center	
COVERHOUND INSURANCE SOLUTIONS - CONSOLIDAT	TION	PHONE (A/C, No, Ext): 866-972-2727 (A/C, No):	
5655 LINDERO CANYONRD420		ADDRESS: ChubbCSC@Chubb.com	
		INSURER(S) AFFORDING COVERAGE	NAIC#
WESTLAKE VILLAGE	CA 91362	INSURER A: Ace Property And Casualty Insurance Company	20699
INSURED		INSURER B: Bankers Standard Insurance Company	18279
NAVAJO TECHNOLOGY SERVICES LLC		INSURER C:	
PO BOX 576		INSURER D:	
		INSURER E:	
Window Rock	AZ 86515	INSURER F:	<u> </u>

COVERAGES

CERTIFICATE NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE AND CONDITIONS OF SILCH BOLICIES. LIMITS SHOWN MAY HAVE BEEN PEDILICES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS,

	EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.    ADDIEST   ADDIEST							
INSR LTR		INSD	WVD	POLICY NUMBER	(MM/DD/YYYY)	(MM/DD/YYYY)	LIMIT	<u> </u>
	COMMERCIAL GENERAL LIABILITY	ŀ						s 1,000,000
	CLAIMS-MADE CCUR	l					PREMISES (Ea occurrence)	\$ 1,000,000
l							MED EXP (Any one person)	\$ 5,000
A		Y	Y	TECAZD952778091X	02/19/2022	02/19/2023	PERSONAL & ADV INJURY	s Included
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	s 2,000,000
	POLICY PRO-						PRODUCTS - COMP/OP AGG	\$ 2,000,000
l	OTHER:	l						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
l	ANY AUTO						BODILY INJURY (Per person)	\$
Α	OWNED SCHEDULED AUTOS ONLY AUTOS	Y	Y	TECAZD952778091X	02/19/2022	02/19/2023	BODILY INJURY (Per accident)	\$
	HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	S
							Occurrence/Aggregate	\$ Incl w/in GL Limits
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	\$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$
	DED RETENTION\$							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X PER STATUTE OTH-	
۱ ۵	ANY PROPRIETOR/PARTNER/EXECUTIVE	N/A	Y	7178-6034	02/19/2022	02/19/2023	E.L. EACH ACCIDENT	s 1,000,000
۱۳	(Mandatory in NH)		ndatory in NH)	7176-0034	02/19/2022	02/13/2023	E.L. DISEASE - EA EMPLOYEE	s 1,000,000
L	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	<b>\$</b> 1,000,000
I								

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies. The Navajo Nation is listed as ADDITIONAL INSURED – Owners, Lessees, Contractors - Scheduled Person or Organization, as per the terms and conditions of the Endorsement (BP 04 50, or its equivalent) and a WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US Endorsement (BP 04 97, or its equivalent) included in the BOP policy. Along with a Blanket WAIVER OF OUR RIGHT TO RECOVER (WC 00 03 13) included in the Workers Compensation policy.

CERTIFICATE HOLDER	CANCELLATION					
The Navajo Nation	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.					
PO Box 1690	AUTHORIZED REPRESENTATIVE					
Window Rock, AZ 86515	Timothy Frost					

Document No	019656	_ ×a	Date Issued	d:10/25/2022					
SECTION 164 REVIEW FORM									
Title of Document:	Navajo Technolo	gy Services, Inc.	Contact Name:	NEZ, SONIA A					
Program/Division:	DIVISION OF G	ENERAL SERVICES							
Email:	sonianez@navajo	-nsn.gov	Phone Number:	(928)349-5153					
Division Director	Approval for 164A:			_					
except Business R sufficient or insuffic	Regulatory Departme cient. If deemed ins	nt which has 2 days, to r ufficient, a memorandum	eview and determine whet	cy of the document(s) is required.					
	of Policy or Positive		Date:	Sufficient Insufficient					
document e  1. OMB: 2. OOC: 3. OAG:	xpends or receives	funds)	Date: Date: Date: Date:						
Grant/Fundi 1. Division: 2. OMB: 3. OOC: 4. OAG:		mendment:	Date: Date: Date:						
1. Division: 2. BRD: 3. OMB: 4. OOC: 5. OAG: 6. OPVP Letter of As 1. Division:	1 / 12/1/2 En fac 12/1/2		Date:	122 V See 3000 1					
2. OAG:  M.O.A. or Le 1. Division: 2. OMB: 3. OOC: 4. OAG:	etter of Assurance	expending or receiving	Date:  funds or amendment:  Date:  Date:  Date:  Date:  Date:						

FIRM NAME : Navajo Technology Services, Inc.

ADDRESS : P.O. Box 576

Window Rock, AZ 86515

**TELEPHONE NO.:** (928) 551-5555

#### DIVISION OF ECONOMIC DEVELOPMENT BUSINESS REGULATORY DEPARTMENT

#### NAVAJO BUSINESS OPPORTUNITY CLEARANCE

<u>X</u>	I certify that the above named person or firm is certified Navajo or Other Indian Owned Firm in accordance with the provisions of current Navajo Tribal Law for enforcement of Navajo Business Opportunity in Tribal Contracting.
_	I certify that the above named person or firm is not certified as a Navajo or Other Indian Firm in accordance with the provisions of current Navajo Tribal Law for enforcement of Navajo Business Opportunity in Tribal Contracting.
	No certified Navajo or Other Indian Firm available for contract performance.
X	Attached contract has been let out for bid in accordance with all Tribal Contract Laws - Navajo Business Opportunity Act (5 N.N.C §201 et seq.), Navajo Nation Procurement Code (12 N.N.C. §301 et seq.) and Title Two (2 N.N.C §223). (Invitation to Bid and Bid Results attached). <b>See Comments Below.</b>
<u>X</u>	This proposed contract is in compliance with applicable Navajo Business Opportunity Act (5 N.N.C §201 et seq.). <b>See Comments Below</b> .
_	Department Manager I  Signature  Department Manager I  Title  Date
Reviewed by: A. Wauneka Date: 10/28/22 Staff/Business Regulatory Department	
COMMENTS (If Any): Document is a Small Purchase Procurement (12 NNC §333). No need for formal advertisement for this type of procurement method. Selection of certified entity is in compliance with the NBOA & OK for signature. AW	